

Pendle Youth Employment Service Project Lead - FULL TIME

12 Month Fixed Term Contract (Extension Subject to Continuation of Funding)

Active Lancashire

Period of Contract: Fixed Term 12 months

Hours: 37 Hours per week flexible

Location: Office based (Nelson) with travel across the County and occasionally the North West or Nationally

Salary: SCP 19-22 (£25,481 - £27,041)

Closing Date and Time: Wed 6th January 2021 (5PM)

Interview Date: Week Commencing 11th January 2021 (TBC)

A copy of our Privacy Policy for Job Applicants can be found on our website via <https://www.activelancashire.org.uk/privacy-policy/privacy-notice-job-applicants>

All candidates will be informed if they have been successful for interview or not by Friday 8th January 2021.

We are an equal opportunities employer and we welcome applications from all suitably qualified persons regardless of their sex; religious or similar philosophical belief; political opinion; race; age; sexual orientation; or, whether they are married or are in a civil partnership; or, whether they are disabled; or whether they have undergone, are undergoing or intend to undergo gender reassignment.

About Active Lancashire and the Job Vacancy

Active Lancashire is the Strategic lead for physical activity and sport across Lancashire. Our purpose is to “**Bring partners together to create healthy lifestyles through Sport and Physical Activity**”. www.activelancashire.org.uk

We are currently in a position to recruit for a Pendle Youth Employment Service Project Lead

We are looking for someone to join our enthusiastic and high performing team with the skills, drive and experience to support young people aged 18-24 along the journey towards employment.

The ideal candidate will be passionate about driving forward the message about the power of sport and physical activity and the positive impact it can have on young people’s health and wellbeing whilst raising positive aspirations of gaining employment and accessing the necessary support needed.

As a vibrant organisation we are committed to upholding our values and ensuring they are embedded across all that we do and this role will play a key part in communicating that to our audiences.

To deliver the Pendle Youth Employment Service (YES) Hub including the day to day running of the project, particularly through managing and supporting the targeted support for Unemployed Young People of Pendle to enable them to become employable. The Project Lead will build networks and partnerships in Pendle which will grow the project and give young people the support they need towards employment. The officer will work closely with the Pendle BC and be instrumental in providing a smooth link between disadvantaged unemployed young and the local employer networks. This post will line manage the YES Hub Part Time Officer and Full Time Outreach Worker. The role will grow the network of partners locally. In addition, the post will help and support participants gain placements within the employer's network and provide onsite support during this period. The Postholder will also be required to work professionally alongside the Nelson Group who are occupiers within the building on Scotland Road and key partners for the YES Hub service.

The officer will also develop a programme of health, wellbeing and create activities which will meet the needs of young people engaged through the YES Hub. The Project Lead will manage the case load referrals from the local JCP work coaches who will also be based at the YES Hub.

How to apply

To apply for this role, please complete the Active Lancashire application form and please also ensure that you address ALL of the Essential Criteria set out in the Skills and Experience section on the Job Profile, using examples to demonstrate how you meet each of these Essential Criteria requirements. Active Lancashire will assess applicants based on the Essential Criteria requirements for this post.

We can only accept a completed Active Lancashire application form; CV's will not be accepted.

Applications can be downloaded from the Active Lancashire website at: www.activelancashire.org.uk/jobs-in-sport and e-mailed to Darren Wright, Operations Manager dwright@activelancashire.org.uk Alternatively you can email Donna Brennand for an application pack to be posted to you. DBrennand@activelancashire.org.uk

Closing Date and more information



The closing date for all applications is Monday 4th January 2021 (5pm) and interviews will be held week commencing 11th January 2021. If you would like to discuss this role informally, please contact Darren Wright dwright@activelancashire.org.uk